



অসমতন বেদ্যসম

Cotton University

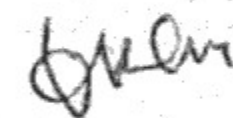
Panbazar, Guwahati-781001, Assam, India
www.cottonuniversity.ac.in :: 0361-2601100/2733530

Notice Inviting Bids

NIB No. CU/S&P/2018/35 Dated October 23, 2018

Sealed covers containing bids are invited from eligible manufacturers/dealers/suppliers/vendors in two-bid (techno-commercial and financial) system for **supply and installation of Microtome for DBT sponsored Foldscope Project under Department of Zoology.**

The bidding document has to be downloaded from the website www.cottonuniversity.ac.in. The package containing sealed bids are required to be submitted to the undersigned during office hours **on or before 2:00PM of 30th October, 2018** while the bid opening will be done on the following working day at 11:00AM which the bidders may attend.


(Prof. Diganta Kumar Das)
Registrar

Memo No. CU/S&P/2018/21/ 9112-18

Dated 25.10.2018

Copy for information and necessary action to:

1. P.S. to the Hon'ble Vice Chancellor
2. Head, Dept. of Zoology
3. Dr. Shamim Rahman, P.I. of DBT sponsored Foldscope Project, Dept. of Zoology
4. Finance Officer
5. Systems Manager; he is requested to upload this notice in Cotton University website
6. Notice board
7. Office file

Terms and Conditions

The bidder must fulfill the following terms and conditions which are the minimum criteria applicable herein:-

- 1.1. The bid package must be submitted in **two separate sealed envelopes** clearly super-scribed as:
 - i. **'Techno-commercial Bid'**, consisting of all technical details/specifications in addition to commercial terms and conditions as well as details of necessary compliances; and
 - ii. **'Financial Bid'**, indicating item-wise price for the item(s) listed in the Techno-commercial Bid.
- 1.2. The **two separate sealed envelopes** mentioned in Clause 1.1 are required to be **put together in a bigger sealed envelope** clearly super-scribed on the top of the same as **"APPLICATION FOR SUPPLY AND INSTALLATION OF MICROTOME FOR DBT SPONSORED FOLDSCOPE PROJECT UNDER DEPARTMENT OF ZOOLOGY"**, which is to be addressed to **The Registrar, Cotton University, Panbazar, Guwahati-781001** and submitted during office hours in the Drop Box arranged for the purpose **on or before 2:00PM of 30th October, 2018.**
- 1.3. **Comprehensive warranty against defects of manufacturing/workmanship for a period of at least Twelve(12) months [to commence from the date of installation of the item(s)]** must be provided by the bidder **vide individual warranty card/certificate against the item(s).**
- 1.4. The necessary **on-site installation and on-site training (if any)** shall be carried out entirely **at their own risk and free-of-cost** at the Dept. of Zoology.
- 1.5. **Financial Bid of only the techno-commercially acceptable offers** shall be opened for the purpose of evaluation (and ranking).
- 1.6. **Non-conformity to any of the 'Terms and Conditions'** along with non-submission of any of the documents/testimonials etc. mentioned in the **'Enclosures'** section evident below, will disqualify the bidder and their **Financial Bid will not be considered** by the bid opening and evaluation committee.
- 1.7. Quoted values [which are not to be higher than the MRP, i.e. maximum retail price (where applicable) **under any circumstances whatsoever**] shall be considered **inclusive of all taxes and duties as well as F.O.R. destination (Dept. of Zoology).**
- 1.8. Cotton University reserves the **right to modify/cancel the minimum requirements.** It also reserves the **right to accept, consider or reject any or all of the applications** without assigning any reason thereof. The decision of Cotton University in respect of scrutiny, evaluation and selection of supplier(s) shall be intimated by the office and that it shall be final. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction only.**

Enclosures

Documents/testimonials etc. which must be submitted in the envelope titled **'Techno-commercial Bid'** are:

- i) Copy of **bidding document** duly signed by the authorized signatory
- ii) Copy of **certificate indicating Original Equipment Manufacturer (OEM)/ authorization for dealership** (if and where applicable)
- iii) Copy of document mentioning specifications in detail
- iv) Copy of sheet indicating offer of warranty
- v) Copy of valid trade license issued by the competent authority under their respective jurisdiction
- vi) Copy of **PAN card**
- vii) Copy of **GST registration certificate**
- viii) Copy of document(s) indicating filing of income tax returns for the last assessment year
- ix) Copy of documents (purchase orders/installation certificates/invoices etc.) indicating previous work experience of similar nature

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Document(s) which must be submitted in the envelope titled 'Financial Bid' are:

- i) Copy of the prescribed format of **Schedule of Prices** duly filled up in neat and legible handwriting
- ii) Copy of the manufacturing company's **Price Catalogue** (if any)

Technical Specifications

S. No.	Item	Parameters
1	Microtome	<ul style="list-style-type: none">▪ In ½ (half) micron up to 1 (one) micron▪ With Blade and all other accessories

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Schedule of Prices

Sl. No.	Item	Base Rate (INR) [A]	HSN Code [B]	Rate of GST (%) [C]	Value of GST (INR) [D]	Unit Price (INR) [E= A+D]	Quantity (nos.) [F]	Total Price (INR) [G= E x F]
1	Microtome						1 (One)	
Value (INR)								

Ends