



अभ्यसेन वेदव्यम

COTTON UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

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No.: CU/GAD/2020/233/

Date:

Recruitment Notice

"Applications are invited for 01 (one) position of Office Assistant on internship basis to be engaged at the Department of Mathematics, Cotton University for a period of 06 (six) months. The applicant should have the following qualifications.

1. M.Sc. in Mathematics from a recognized University with minimum 50% or equivalent.
2. Basic Computer skills like MS Office, data entry etc.

A stipend of Rs. 9,000/- p.m. (Rupees nine thousand) shall be given to selected intern. On successful completion of the period of internship, a certificate will be awarded to the intern.

Applications in plain paper stating name (in block letters), detail address, mobile number, email id, date of birth, qualifications, institute name, passing year along with self attested photocopies of Marksheets and certificates and a recent passport photograph pasted over the application should be submitted to the office of the Head, Department of Mathematics, Cotton University in sealed envelopes superscribed as "Application for Office Assistant" OR send Email to hodmathematics@cottonuniversity.ac.in with the application and scanned copies of relevant documents as attachment by 17th of January 2022 (4pm). Shortlisted candidates shall be called for an Interview/written test."

Advt. No.: Recruitment/CU/2022/01

Dated 06.01.2022


(Prof. D. K. Das)

Memo No.: No.: CU/GAD/2020/233/ 2020-28

Date: 6/1/22

Registrar


Copy for information to:

1. P.S. to VC for information of Hon'ble Vice Chancellor
2. Finance Officer.
3. Head, Department of Mathematics.
4. Computer System Manager to upload this notice in the University website.
5. Ms. Ankita Roy, for information.
6. Office File.


Registrar