



COTTON UNIVERSITY

Panbazar, Guwahati – 781001, India
Website: www.cottonuniversity.ac.in



Notice Inviting Quotations

Sealed quotations are invited from reputed food vendors/suppliers/caterers/restaurants/hotels/contractors for the following work.

S No	NIQ No	Work
1	NIQ No.CU/2022/002 Dated 10.05.2022	Arrangement Food at Sirimanta Shankaradeva Kalakshetra Auditorium (As per annexure)

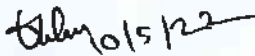
The details are provided herewith. Last date of submission of sealed quotations to the undersigned is 19.05.2022 up to 2.00PM and the quotations will be opened on the same day at 3.00 PM. Participating vendor may attend at the time of opening of the quotations as per the date and time mentioned above.


Registrar

Memo No.: CU/GAD/2022/277/.....49001-15 Date: 10/5/22

Copy for information to:

1. PS to Vice Chancellor, CU, for kind appraisal of Hon'ble Vice-Chancellor
2. Finance Officer, CU
3. System Manager, CU to upload this notice in the University website.
4. Dr. Shantanu Chakraborty, Convenor Convocation 2022.
5. Dr. Devajit Basumatary, Convenor Food Committee.
6. Notice Board
7. Office File


Registrar



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Annexure – Details of Item Date Wise

S No	Buffet Lunch With Menu	Approx Quantity	Rate per plate/Packet	GST	Total Amount
1	Chole Bhature Biscute Tea Date – 26 th May 2022 (Evening)	150 pax			
2	Breakfast Puri, Channa Dal, Boiled Egg Tea Date – 27 th May 2022 (8AM)	200 pax			
3	Packet Lunch Veg Sandwich, Fruit Cake, Nimki (Big) Boondia Laddo, 100 MI Juice Date – 27 th May 2022 (1.00 PM)	1200 pax			
4	Lunch Plain Rice, Roti, Plain Dal, Kofta with pointed Gourd, Mix Veg curry, Paneer Butter Masala, Fish Curry in Thekera Tenga, Chicken Masal Curry (Broiler) Salad, Curd, Dry Rassagulla	300 Pax			

Terms and Condition:-

1. Rate should be quoted in figures and word in the price bid/annexure. Use separate sheet if required
2. GST Registration, Valid Trade License, Food License from appropriate authority must be attached along with the quotations. Signed copy of the NIQ documnets.
3. Previous experiences of arranging and supplying similar buffet work or any other documents relates to running of Hotels/Canteen etc to furnished along with the quotation.
4. The rate should be inclusive of drinking water disposable water glass, catering service (including Plates/spoon/tissues/glass) in the mentioned premises.
5. A necessary arrangement has to be made for proper waste bin so that the premise is clean during the entire event.

Salim
10/5/22



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6. There has to be two sets of buffet one for VVIP in the first floor and one in the ground floor. The VVIP buffet has to be taken care with utmost important as Honourable Governor, Chief Minister Education Minister and other dignitaries will be present. It is mandatory for all people providing service to wear cap, gloves and mask while service is provided. The person who will provide the service should well dress. The plate's tissues glass and other required items shall be of best quality for the VVIP buffet. Wash basin are to be provided at specific place as in where required.
7. It will be the responsibility of the vendor to clean the premises on their own before and after the event.
8. The University reserve the right to cancel the NIQ at any moment without giving any reason thereof.
9. Merely quoting the lowest rate will not qualify any participate. The decision of the Committee and competent authority will be final.
10. All disputes will be subject to Guwahati jurisdiction only.

Registrar

[Signature]
10/5/22