



# COTTON UNIVERSITY

(Erstwhile Cotton College and Cotton College State University)

Panbazar, Guwahati, Assam-781001

[www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in) :: 0361-2601108

## NOTICE

### Notification for Re-Evaluation

The submission of form for Re-Evaluation of

**UG 5<sup>th</sup>** end semester examinations, 2021(held in 2022) (regular)(CHM, ECO, ENG,GPH,MCJ),

**PG 3<sup>rd</sup>** end semester examinations, 2021 (held in 2022)(Regular) (14 subjects), along with necessary fees starts from 24-06-2022 onwards.

The last date for submission of application is 05-07-2022

The Rate for Re-Evaluation per paper without Photostat copy = Rs 600

The Rate for Re-Evaluation per paper with Photostat copy = Rs 750.

The re-evaluation forms may be submitted in offline mode or the student can fill the offline application and pay the fees through challan (available in the website) and send their scanned copy of both the application and challan in the email id:- [exambranch@cottonuniversity.ac.in](mailto:exambranch@cottonuniversity.ac.in)

***Note:-Only those candidates who have passed their mid-term examinations may apply for re-evaluation for which they may contact their respective departments.***

Controller of Examinations.

Dated : 24-06-2022



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Form No:Ex6

## APPLICATION FOR RE-EVALUATION OF END-SEMESTER PAPERS

**Note:** Please carefully read the Rules & Regulations, given overleaf, relating to re-evaluation of answer scripts.

Applicant's Details			
Applicant's Name		Enrolment No:	
Applicant's Specimen Handwriting: (Please write fifteen different words)			
.....			
.....			
General Particulars of the Examination			
Exam Name	B.A./ B.Sc. /B.C.A./M.A./ M.Sc./ M.C.A./ Dip/ PG Dip/ Cert/.....[Use tick 'v' which is applicable]	Year	20.....
		Semester	I/ II/ III/ IV/ V/ VI [Use tick 'v' which is applicable]

Re-Evaluation Details							
Sl. No. (1)	Core Sub (2)	Elect Sub (3)	Paper Code (4)	Paper Name (5)	Exam Grade (6)	Re-Eval Grade (7)	Signature of evaluator (8)

- Candidates should fill up columns 1 to 6 giving details of the papers for which re-evaluation is sought; columns 7 and 8 will be filled up by the office of the Controller of Examinations.

### Fees Payment Details:

Receipt/Challan No : ..... Dated ..... Amount Rs. ....

(Amount in words: Rupees.....) only.

DECLARATION	VERIFICATION
<p>I, ....., daughter/ son of ....., hereby declare that I have carefully gone through the Rules &amp; Regulations given overleaf, and I undertake to abide by them. The results of re-evaluation shall be binding on me.</p> <p>Date: Place:  Full signature of Applicant</p>	<p>Certified that:</p> <ol style="list-style-type: none"> <li>The application of the candidate has been verified and is in accordance with the Rules &amp; Regulations for re-evaluation.</li> <li>The original grade sheet of the candidate is enclosed.</li> </ol> <p>Date:  Signature &amp; Seal of Place: Guwahati/HOI/ HOD</p>



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## **RE-EVALUATION RULES & REGULATIONS, CU, GUWAHATI**

1. A student has the option of appealing to the Controller of Examinations for re-evaluation of his/her answer script on payment of a prescribed fee. This application must also be made by the student within 15 days of the declaration of the results.
2. The University will appoint an examiner for re-evaluation and will only consider and recognize evaluation done by a University appointed examiner.
3. There will be no re-evaluation of practical examinations. However, candidates who either fail in the practical examination or wish to appear again may do so next year.
4. Application for re-evaluation may be made in the prescribed form accompanied by a fee of Rs 600 per paper to be paid by a ICICI bank Challan which can downloaded from the website.
5. After screening the application for re-evaluation, the Controller of Examinations may send the answer script(s) of the candidate to examiners appointed by the Controller of Examinations and approved by the Vice-Chancellor. The grades given after re-evaluation will be final and binding.
6. The University authority shall endeavor to declare the results of re-evaluation as early as possible.
7. Result of re-evaluation paper(s) and other relevant documents shall be sent to the HOD/HOI of the College/University through whom the form was forwarded. Grade-sheet shall not be issued to student(s) directly from the University Office.
8. A candidate shall be eligible for re-evaluation in a maximum of two end-semester papers in a particular semester of an examination.
9. A Xerox copy of the answer script can also be obtained by applying for it through the HoD/ HoI and payment of a fee of Rs. 150/- per paper.

Sd/-  
Controller of Examinations  
Cotton University,  
Guwahati 781 001  
[coe@cottonuniversity.ac.in](mailto:coe@cottonuniversity.ac.in)

REMITTER'S COPY		
	<b>COTTON UNIVERSITY</b> Panbazar, Guwahati-01	
<b>BRANCH SOL ID:</b>		
ACCOUNT NO. <b>0036SLFEECOL</b> INSTITUTE NAME: <b>FCCSUG</b>		
PAN NO. OF THE INSTITUTION: <b>AAAGC0832M</b>		
GSTIN OF THE INSTITUTION: <b>18SHLC02418D1DL</b>		
REMITTER'S NAME		
CHALLAN NO. / ENROLL NO. <small>(for new applicants) / (for existing students)</small>		
<b>COURSE/ SECTION: RE EVALUATION FEE</b>		
<b>CLASS/FEE CODE</b>	<b>PARTICULARS</b>	<b>AMOUNT (Rs.)</b>
<b>004</b>	<b>RE EVALUATION FEE</b>	
<b>Cash details:</b>		
<b>Denomination</b>	<b>Amount</b>	
2000 X		
500 X		
100 X		
50 X		
20 X		
10 X		
5 X		
Coins		
<b>TOTAL</b>		
<b>AMOUNT IN WORDS:</b>		
CHEQUE / PO / DD NO. & DATE		DRAWN ON: PAYABLE AT:
CONTACT NUMBER	SIGNATURE OF THE REMITTER	
<b>FOR BANK USE ONLY</b>		
<b>BRANCH NAME</b>	<b>BRANCH CODE</b>	<b>DATE</b>
<b>AMOUNT (Rs.)</b>		
<b>TRANSACTION ID:</b> <small>[MANDATORILY FILLED BY BANK OFFICIALS]</small>		
<b>SIGNATURE /STAMP</b> ICICI BANK LTD.		

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