



COTTONUNIVERSITY

OFFICE OF THE ACADEMIC REGISTRAR

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: email: acadregistrar@cottonuniversity.ac.in

No: CU/ACAD/2016/037/ 29

Date : 06/01/2026

NOTIFICATION

(Revised Ph.D Guideship Form)

It is to intimate that as per Resolution taken in 14th Academic Council Meeting held on 19th Nov, 2025, Ph.D Guideship Form needs to be revised and to be adopted accordingly.

All departments concerned (as applicable) are requested to comply with the aforesaid resolution the relevant enclosure of which is attached herewith.



Academic Registrar

Encl :

1. Revised Proforma for Application for Ph.d. Guideship

e-Copy to:

1. PS to VC.
2. PS to Registrar.
3. All Deans.
4. All Heads of Departments.
5. Librarian.
6. CSM to upload this Notice (along with enclosure) on University Website.
7. Office File.



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PROFORMA FOR APPLICATION FOR Ph.D. GUIDESHIP

Registration Fee

Registration FEE: Rs 500/- (Rupees Five Hundred only)
(Application Fee to be deposited vide ICICI Bank Challan available in the University Website: www.cottonuniversity.ac.in)

Please enter Transaction ID & Date as per paid challan_____

Please paste recent
Passport size
photograph

Personal Details

First Name: _____ Middle Name: _____ Last Name: _____

Present Designation: _____

Date of Joining in the Institution _____
(Erstwhile Cotton College/ Cotton College State University)

Parent's/Spouse's Name: _____
(Indicate relationship)

Date of Birth: _____ Age on 2017/01/01: _____ Y _____ M _____ D
(YYYY/MM/DD)

Category [General /OBC/MOBC/SC/ST(P)/ST(H)]: _____

If you are differently abled, please specify here: _____

Nationality: _____ Gender: _____ Marital Status: _____

Telephone No. _____ Mobile No. _____
(Country Area Number)

Email: _____

Postal Address

Permanent Address

(Please add additional sheets if required, in the format as in this form)

Educational Qualifications					
Examination	Year	Subject(s)	Marks (%age) / CGPA+ %age	Institution (School/College/ University)	Board/Council/ University
Master's Degree					
M Phil					
Please indicate any other information, e.g. Rank, Distinction					

Other Degrees (e.g. Post Graduate Diplomas etc.)

Examination	Year	Subject(s)	Marks (%age)/ CGPA+%age	Institution	University

Doctoral/Post-doctoral Degrees

Degree	University	Subject/Field	Thesis/Dissertation Title	Year of Award	Duration of research work for Degree

Teaching Experience

Name of University /College/Institution	Designation	Status (Permanent/Temporary /Ad-hoc)	Classes Taught (UG/PG/Others)	Course/ Subject	From	To	Experience (in Y-M)

Attach self-attested copies of certificates from the competent authority of the above mentioned experience.

Research Experience

Name of University /College/Institution	Post held/Designation	From	To	Experience

Attach self-attested copies of certificates from the competent authority of the above mentioned experience.

ACADEMIC PROFILE

(Please add additional sheets if required, in the format as in this form)

Publications in Relevant Area Only

1. Research Papers/Review Articles

Title with page nos.	Authors as They appear	Journal Name ISSN/ISBN No.	Mention whether listed in Thomson-reuters or Scopus	Impact Factor Of Journal

Attach self – attested copies of the first page/cover page of all publications. Please mark best five.

2. Research Publications-Books, Chapters, Edited work, Articles, Conference Proceedings, etc.

Title	Authors as they appear	Edited Booklet/ Book/Chapter in a book/Conference Proceedings/other Articles.	Publisher(city/country) &Year of Publication	Journal/ Book; ISSN/ISBN No.	Refereed or Not

Attach self – attested copies of the first page/cover page of all publications.

3. Research Projects

Title	Major/Minor	Period (Months)	Total Grant/Funding received(Rs.)	Name of Sponsoring/ Funding Agency	Outcome of The Project (Mention Publications and patents)

4. Ongoing Consultancy Projects, if any

Title	Stream Sciences/Arts/ Humanities etc.	Name of Awarding/ Funding Agency	Amount mobilized in (Rs.) received

5. Completed Projects

Title and Authors (as they appear)	Major/Minor	Project Output Patent/Tech Transfer/Product/Policy Doc.	Funding Agency acceptance (Yes/No)

6. Details of M.Phil/Ph. D Guideship at earlier affiliating University i.e Gauhati University.

Student Name	Thesis title (State whether M Phil/Ph D)	Ph.D/M Phil ongoing	Ph.D/M Phil completed	Year	University/Institute

(Please add additional sheets if required, in the format as in this form)

7. Project Guidance at undergraduate/Post Graduate level:

Student name	Title of Project	Year and Duration of supervision	University / Institution

(Please add additional sheets if required, in the format as in this form)

8. Papers presented in Conferences/Workshops/ Symposium:

Title /Subject of paper	Title/Subject of conference/seminar/ workshop	Organizing Institution (with City & Country)	Type of Conference/ Seminar/ Workshop	Proceedings published (Yes/No)

(Please add additional sheets if required, in the format as in this form)

Miscellaneous Information

1. Mention your research interests and your most significant research contributions (in 200 words)

2. Mention any professional responsibilities you may have taken (e.g. Editorial / Conference organizer /Academic Administration, etc.)

3. Honours and Awards including Membership / Fellowship of learned bodies (Please provide details in the box below)

Declaration

I, hereby declare that the statements made and documents enclosed with the application form are true to the best of my knowledge and belief. If any information is found to be incorrect, my application is liable to be cancelled and that I may be subject to legal / disciplinary proceedings.

I, hereby assure that I shall carry out the responsibilities of a Ph.D. Guide to the best of my ability and abide by the Act, Statutes and Rules and Regulations, and Ethical Guidelines of Cotton University.

Place:

Date:

Applicant's Signature in full