



COTTONUNIVERSITY

OFFICE OF THE ACADEMIC REGISTRAR

Panbazar, Guwahati, Assam-781001

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No: CU/Acad/NEP 2020-FYUGP/2023/213/193

Date: 02/04/2026

NOTIFICATION

(FYUGP Students from other Institutions Applying for Internship at Cotton University)

1. This is for information of all stake-holders concerned that the students from other institutions willing to apply for Internships at Cotton University need to approach concerned Head of the Department of their interest. Students have to share their expression of interest (with due endorsement from their parents institutions) to the Head of the Department through e-mail in designated HoD e-mail id as available on the website.
2. The Department holds a prerogative to decide the number of interns to be taken in a particular semester based on its operational feasibility taking into consideration of summer break period and availability of the mentor teachers. Screening of the applications will be done by the Departments concerned accordingly.
3. The modalities involved in execution of the said internship will be as per Cotton University Policy norms and the minimum contact hours for per credit of Internship Course will be 30 hours as per UGC guidelines.
4. There will be no provision for accommodation, food or travel allowances for the interns during the internship period.
5. Applicable Internship Fees (INR 3,000 per intern) will be charged from the interested interns as per University norms and the list of selected interns need to be submitted by the concerned departments to the under-mentioned office for onward process in this regard. Internship Fees must be paid in advance and payment receipt is required to be shared with the departments before enrolling into the Internship Programme. Payment Link pertaining to this will be notified in appropriate time.
6. Interested interns are requested to touch base with departments/visit website (as applicable) for further update in this regard.
7. Amendment if any, in any of the aforesaid clauses would be duly intimated.
8. This Notification is issued with approval from Honourable Vice Chancellor, Cotton University and pertains to students from FYUGPs presently run by the Universities.
9. It will be effective from the date of its issue.


Academic Registrar

e-Copy to:

1. PS to VC.
2. PS to Registrar.
3. All Deans.
4. All Heads of Departments.
5. Controller of Examination.
6. Director of Students' Welfare.
7. IQAC
8. Finance Officer for onward action.
9. System Manager to upload this Notification on University Website.
10. Librarian.
11. Office File.