



COTTON UNIVERSITY

Panbazar, Guwahati- 781001

Notice Inviting Expression of Interest

" NI-EOI No. CU/S&P/2025/07 Dt. June 03, 2025 "

EOI is invited in double-bid systems from Guwahati based Wholesaler/Retail Outlets in respect to Enlistment of Vendors for Supply of Computer Consumables & IT Peripherals, etc for the Cotton University. The deadline for submission of sealed bid is 2:00 P.M. of June 18, 2025.

For details, visit www.cottonuniversity.ac.in

S/d, Registrar


Registrar
Cotton University
Panbazar, Guwahati-781001, Assam



COTTON UNIVERSITY

Panbazar, Guwahati-781001, Assam, India

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Notice Inviting Bids

"NIB No. CU/S&P/2025/07 Dt. June 03, 2025"

Expression of Interest (EOI) is invited in double-bid(techno-commercial and financial) systems from Guwahati based Wholesaler/retail outlets with respect to "**Enlistment of Vendors for Supply of Computer Consumables & IT Peripherals, etc**" for the Cotton University.

The bidding document pertaining to this notice must be downloaded from the University's website i.e. www.cottonuniversity.ac.in. The sealed cover must be super-scribed as "**Enlistment of Vendors for Supply of Computer Consumables & IT Peripherals, etc:: NIB No. CU/S&P/2025/07 Dt. June 03, 2025**" and addressed to "**The Registrar, Cotton University, Guwahati-781001, Assam**". The sealed cover containing the bid must be submitted during office hours **on or before 2.00 P.M. of June 18, 2025** in the **drop-box** arranged for the purpose. Bid opening might be done on the same day at **3:00 P.M.** in presence of the bidders.

—sd—
Registrar
Cotton University

Memo No. CU/S&P/2025/13/ 3146-51

Dated 04/6/25

Copy for information and necessary action to:

1. The Director, Directorate of Information and Public Relations, Government of Assam; is requested to arrange for publication of the abstract ad {soft copy enclosed} of this notice in the immediately next issue of 'The Assam Tribune' and 'Amar Asom', as well as submit the invoice in triplicate format for claiming the release of payment.
2. The P.S. to the Vice Chancellor to appraise the matter to Hon'ble Vice Chancellor,C.U.
3. The Finance Officer, Cotton University
4. The Systems Manager, Cotton University; is requested to arrange for uploading/posting of this bidding document in the University's website
5. The University's notice board
6. The office file concerned

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Registrar
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1. Terms and Conditions:

The following terms and conditions, which are the minimum criteria for this bid, shall apply herein:-

- 1.1. The sealed cover must be submitted in **two separate, sealed sub-envelopes** clearly super-scribed as:
 - i. 'Techno-commercial Bid', consisting of documents, testimonials, etc. pertaining to all technical specifications/ details of item(s) in addition to commercial terms and conditions as well as other requisite compliances; and
 - ii. 'Financial Bid', indicating per unit base rate(s)/price(s) for the items listed in the Techno-commercial Bid.
- 1.2. The **two separate, sealed sub-envelopes** mentioned in Clause 1.1 are required **to be placed inside a bigger sealed envelope** clearly super-scribed on the top of the same as "Enlistment of Vendors for Supply of Computer Consumables & IT Peripherals, etc.: NIB No. CU/S&P/2025/07 Dt. June 03, 2025". The name and address of the bidder along with valid contact number(s) must be mentioned on each of the envelopes. The **bigger sealed envelope** which is required to be **addressed to "The Registrar, Cotton University, Guwahati-781001, Assam"** must be **submitted** during office hours in **the drop-box** arranged for the purpose **on or before 2:00 P.M. of June 18, 2025**.
- 1.3. There is a mandatory **processing fee**{non-refundable} to the tune of **INR 1,000/- (Indian Rupees One thousand only)**, which must be deposited through the **ONLINE Mode Only** [<https://cottonuniversity.samarth.edu.in/feeportal/index.php/site/login>]
- 1.4. The Payment Proof/Copy of Payment Receipt must be submitted in the sub-envelope titled **Techno-commercial Bid**.
- 1.5. **Techno-commercial Bid opening and evaluation** might be done on the **same day at 3:00 P.M.** in presence of the bidders. **Financial Bid of only the techno-commercially acceptable offer(s)** shall be **opened** for the purpose of evaluation. In case the Techno-commercial Bid evaluation remains incomplete that day, then the date and time of Financial Bid opening shall be intimated to the shortlisted bidder(s) separately.
- 1.6. In case the **date of bid submission** is declared a **holiday** by any jurisdictional authority, the **following working day** of the University shall be treated as **due date** for bid submission. The **bid received after due date and time or without sealed cover or in torn condition** shall be treated as '**unresponsive**' and **disqualified**, and shall **not be entertained under any circumstances whatsoever**.
- 1.7. Going forward, any **addendum, corrigendum, notice of date extension, etc.** shall be **posted on the University's website only**. As such, it is in the bidder's interest to stay alert regarding such postings.
- 1.8. **All bids** received shall be **opened, scrutinized and evaluated by a committee constituted for the purpose of selection and recommendation** with respect to **enlistment of vendors**.
- 1.9. **Evaluation of bids** shall be done **separately for each item on the basis of the respective lowest offered per unit base rates or some other criterion/parameter deemed fit by the Committee constituted for the purpose**.
- 1.10. **All pages** of the bidding document and supporting materials, annexure/enclosures etc. must be **sealed and signed** by the bidder or their authorized signatory. **All entries** by the bidder must be **legibly written**. Any **over-writing, corrections and cuttings** must bear initials of the authorized signatory. Ideally, **corrections** must be made by **writing again instead of 'shaping' or over-writing**.



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- 1.11. The bidder must invariably furnish **Security Deposit(SD)** money to the tune of **INR 30,000/-** vide **Banker's Cheque/ Demand Draft only** {and not in any other mode}, drawn in favour of "**Cotton University**" and payable at "**Guwahati**".
- 1.12. The **Security Money(SD) Deposit** of the unsuccessful bidder(s) shall be returned after inception of **fresh Rate Contract(RC)**, whereas the **SD Money of the Successful bidder(s)** shall be treated as **Performance Security** and will be retained until expiry of the RC. The **SD Money of the successful bidder** will be refunded post expiry of the RC and subject to obtaining necessary "**No Objection Certificate/Clearance Certificate**" from the authorized personnel concerned.
- 1.13. The **Performance Security money of the successful bidder**, during the subsistence of the period of **Rate Contract**, shall be interest-free [i.e. it shall not carry any interest on the principal amount] and be refunded after adjustment of all dues of the University for Damages of any kind, if any.
- 1.14. An offer of **Replacement Guarantee** encompassing **immediate replacement of the supplied item(s) against defects of manufacturing/ workmanship/ mishandling during storage and transit etc.** must be provided by the successful bidder.
- 1.15. The University shall **deal with the dealer directly**, and thus, **no other commission agents, middle-men, etc.** must be asked or encouraged by the bidder to represent their cause.
- 1.16. The bidder submitting their bid shall be **deemed to have read and unconditionally accepted** all the **terms and conditions** stated herein. Therefore, **counter-conditional bids shall be summarily rejected**.
- 1.17. **No correspondence, verbal or written, shall be entertained in respect of acceptance or rejection of their bid.**
- 1.18. The bidder has to **mandatorily have their Authorized dealer/wholesale or retail outlet(s) within Guwahati / Kamrup Metropolitan area**. The University reserve right to call for any information and records as well as inspect their premises physically of any or all of the bidders, before as well as, **during subsistence of the Rate Contract**
- 1.19. **Quoted Rate** [which shall not under any circumstance **exceed the respective Maximum Retail Prices (MRPs) or applicable market rate**] must be inclusive of all applicable taxes and duties, charges of packaging/forwarding/delivery, etc. Transit Insurance, wages of manpower, **and other incidental expense must be borne by the bidder themselves.**
- 1.20. In case bidder quotes **Zero/Nil/blank** in the rows or column for each items in "**Scheduled of Rates**", then the bid shall be **treated as invalid**.
- 1.21. If base rates are **quoted in a format other than the one prescribed** in the bidding document, then **the bid is liable to be cancelled**. Therefore, '**Schedule of Prices**' must be **carefully and properly filled up**.
- 1.22. The **lowest(L₁) base rates** shall be determined based on evaluation of quotes/bids belonging to only the **techno-commercially qualified bidder(s)**.
- 1.23. **Base rates in the Financial Bid** must be quoted in Indian Currency; i.e. **INR only**.
- 1.24. Merely being the **Lowest(L₁) bidder** shall not be considered a sufficient condition for being enlisted with the University. To qualify in the techno-commercial evaluation, samples of the unbranded items must be brought for exhibition before the authorized personnel or bid opening and



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evaluation committee or any other committee constituted by the Authority which shall inspect and physically verify the quality and specifications of the samples.

- 1.25. After receiving necessary approval of the University Authority, the appropriate base rates of the items listed in the bid shall be deemed **constant/fixed/valid for a period of at least Twelve (12) months or One year from the date of inception/issue of the Rate Contract.**
- 1.26. The successful bidder must deliver the **ordered item(s)** at the **Cotton University or any other site(s) to be finalized in due course of time** by the authorized personnel. **Besides**, the former must also collect item(s) for return, if any.
- 1.27. The successful bidder must **provide adequate support/assistance at the designated site of delivery, whenever and wherever called for at the designated site during such time in the day as may be specified for that particular place from time to time** which shall include **all working days/ shifts and even on holidays**. Apart from delivering the required services, as and when called for, the bidder must **discharge any other duties**, which in the opinion of the University are **within the scope of work** of the bidder, and that such duties must be carried out **with due diligence and care**.
- 1.28. The successful bidder must **not divulge any information, confidential or otherwise**, that he may come across. The **authorized representative(s)** of the bidder shall be granted **access/permission by the University to enter the premises only for the purpose of carrying out the contractual obligations in respect of the supply contract/ Purchase Order and not for any other reason or purpose**. Prior permission from the authorized personnel of the University must be obtained by the authorized representative(s) of the bidder in the event of them being required **to remain on the University premises beyond the stipulated time and/or on Sundays and fixed public holidays** for whatsoever reasons.
- 1.29. The **successful bidder and their representative(s)** shall be liable to be dealt with suitably in the event of infringement of any law. Any **financial liability arising on the University** shall be deducted from the **invoice of the bidder**; and if the **full amount** is still **not recovered**, the same shall be recovered from the **Performance Security money** of the bidder.
- 1.30. **In case the successful bidder fails in fulfilling the obligations under the Rate Contract, fully and in time, the University shall have the absolute right to take up the work at the bidder's cost and risk, and recover all such expenses from the amount of money due to the bidder including their Security Deposit(SD) money.**
- 1.31. **If any damage is caused to persons and/or property of the University** by the successful bidder or its personnel deployed in the University's premises in the course of execution of task/assignment under the supply contract/ Purchase Order, then the **bidder shall be liable for the same and that they shall indemnify the University against such damages**. The bidder shall also **render all assistance and cooperation** to the University in the event of any **inquiry relating to any such incident or accident**.
- 1.32. **No advance payment** shall be made to the successful bidder. **Payment** shall be made only **after due scrutiny, verification and certification** by the **authorized personnel of the University** who shall necessarily be officer(s)/official(s)/end user(s) designated by the University for the purpose regarding the successful execution of the allotted task/assignment by the authorized representative of the bidder.



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1.33. The successful bidder shall not delegate or sublet/subcontract the supply assignment or any part thereof to any other entity/company/agency/contractor/supplier/vendor or business partner without the prior written consent/approval of the University; and such consent, even if provided, shall not relieve the bidder from any liability or any obligation under the supply contract/ Purchase Order.

1.34. **Statutory levies and taxes**, as applicable from time to time, might be deducted at source {as Tax Deducted at Source (TDS)} from the invoice of the successful bidder at the time of settlement of the same unless the bidder produces a certificate {from the Income Tax authorities} to the contrary. TDS certificate, wherever applicable, shall be issued by the University to that effect. Taxes, as applicable, shall be paid as per rules.

1.35. The successful bidder must observe all the laws and be solely responsible for any prosecution or liability arising from breach of any of those laws. The bidder must be responsible for compliance with all central and state laws as per rules/ regulations/ bye-laws/ orders of the local authorities and statutory bodies as may be in force from time to time during the subsistence of the supply contract/ Purchase Order (P.O.) and period of warranty, if any. The bidder must also indemnify the University and its officer(s)/official(s)/end user(s) from any claim or consequences/damages for any lapse or non-compliance thereof. If, at any point of time, it is found that any type of liability/ responsibility has been fixed on the University or its employees by any government or local body/authority with respect to the contract/ P.O., then the total responsibility must be borne by the bidder.

1.36. Mere submission of the bid does not confer any right on any eligible bidder for being selected as a successful bidder and to subsequently obtain the Award of Contract (A.O.C.)/Purchase Order (P.O.).

1.37. Non-conformity to any of the stipulated terms and conditions and/or non-submission of any of the documents/ testimonials/ fees etc., reference of which is made in the 'Enclosures-cum-Checklist' Section, shall amount to the bid being 'incomplete' thereby disqualifying the bidder owing to which their bid shall not be considered, but instead, summarily rejected by the bid opening and evaluation committee.

1.38. The bid shall be rejected if:-

- (i) the authenticity of any of the supporting documents is found to be fabricated or false or untrue or incorrect or forged or deceitful; or
- (ii) the bidder is found to have been blacklisted by any government/ non-government organization/ Public Sector Undertaking in the preceding three(3) years; or
- (iii) the bidder is convicted, punished, charge-sheeted in a criminal case involving moral turpitude; or
- (iv) the bidder tries to canvass the bidding process or influence any official of the University, in any manner whatsoever; or
- (v) the bid or any part of it is found to be conditional or contradictory in nature and interpretation.

1.39. If, at a later date, it is found that any of the information, documents, testimonials or certificates submitted by the successful bidder is wrong/ forged/ fake/ false/ manipulated, then the Rate Contract shall stand cancelled with immediate effect and that the Performance Security money shall be forfeited without any claim whatsoever against the University.



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- 1.40. Enlistment shall not *ipso facto* (by itself) confer any right on the successful bidder to receive Purchase Order (P.O.) from the University and that it shall in no way guarantee or ensure allotment of task/assignment. The University reserves the right to procure the goods from any other reliable entity/company/agency/contractor/supplier/vendor or business partner which might not be selected as per this or any other bid/Rate Contact.
- 1.41. The University reserves the right to cancel the supply Rate Contract by giving a notice in writing without assigning any reason whatsoever in lieu thereof. Any notice sent by the University to the address recorded in the bidding document of the successful bidder shall be deemed to have been properly served for any of the purposes mentioned herein.
- 1.42. The decision of Cotton University on all matters connected with or incidental to enlistment of supplier(s)/vendor(s) shall be final and binding on all, and that it shall not be called in question on any ground. In case of any ambiguity or dispute that may arise in the interpretation of any of the clauses in this bidding document, the interpretation of the Registrar, Cotton University shall be final and binding on all.
- 1.43. Cotton University reserves the right to amend or withdraw any of the terms and conditions and also update/ modify/ relax/ waive/ supplement the minimum criteria/requirements at any point of time. The University also reserves the right to accept the offers in full or in parts or reject the same summarily or partly. Additionally, the University reserves the right to accept, consider or reject any or all of the offers without assigning any reason in lieu thereof.
- 1.44. The Registrar, Cotton University or any officer/official authorized by the University, shall have the discretion to review or ascertain and enforce due and proper observance of the laws, rules and regulations. The officer(s)/official(s) so authorized by the University, or the Registrar, may by himself, investigate into any complaint in the case of any default on the part of the successful bidder vis-à-vis terms and conditions of the bid. No bidder shall be allowed to be represented by any legal expert during the course of any mutual discussion, consultation, investigation, enquiry, appeal or any other proceeding conducted by or before any officer/official of the University against the bidder.
- 1.45. In the event of any ambiguity or dispute or difference between the parties involved relating to or concerning the interpretation of the supply contract/ Purchase Order or any alleged breach thereof or any matter relating to the contract or the bid/RC, the same shall be settled by the parties concerned, as far as possible, by mutual discussions and consultations between themselves. The dispute shall be so settled only when the same has arisen during subsistence of the RC and that the decision taken by the Registrar, Cotton University shall be final and binding on all parties concerned.
- 1.46. The law of the land shall apply to the Rate contract arising out of this bid. All disputes in this connection and all matters arising out of the RC shall be settled exclusively in the courts falling under the jurisdiction of Kamrup Metropolitan district authority.



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2. Enclosures-cum-Checklist:

❖ **Documents etc.** which must be placed **inside** the sub-envelope titled '**Techno-commercial Bid**' are:

- i) Copy of Online Payment receipt of the **processing fee** **worth INR 1000/-**
- ii) **Security Deposit (SD) Money** in the form of **Banker's Cheque/ Demand Draft** to the tune of **INR 30,000/-**.
- iii) Copy of the **bidding document** **duly sealed and signed by the authorized signatory representing the bidder** thereby implicating that all terms and conditions stipulated in the bidding document are unconditionally acceptable to the bidder
- iv) Copy of **Valid documents/Authorization** of Dealer/wholesale/Retail Outlet.
- v) Copy of **documents containing evidence** indicating the existence of Dealer/wholesale/Retail Outlet.
- vi) Copy of the up-to-date **Trade License** issued by **Guwahati Municipal Corporation**.
- vii) Copy of the **up-to-date GST filing document**.
- viii) Copy of **document(s)** indicating **Income Tax Returns (ITR)** filing for **Financial Years 2023-24 and 2022-23**.
- ix) Copy of **documents/testimonials [set(s) of purchase orders along with delivery challans** indicating previous work experience of similar domain in government or semi-government organisation(s)/ higher educational institute(s) of repute situated in north-eastern region of India within last 02 years.

❖ **Document** which must be placed **inside** the sub-envelope titled '**Financial Bid**' are:

- **Hard Copy{Paper}** of the prescribed format of '**Schedule of Rates**' duly filled up in neat and legible handwriting/Printing.



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3. Schedule of Rates

Sl. No.	Item	Specifications	Preferred Brand / Company / Make	Unit of measure	Unit (INR)	HSN Code
1	Adhesive Tape	dual side, best quality	any	roll		
2	Alkaline Battery	9V	DURACELL	no.		
3	Alkaline Battery	LR44	DURACELL	no.		
4	AUX Audio Cable	Male to Male, 6ft., best quality	Ambrane/Boat/zebrronics	no.		
5	AUX Audio Cable	Male to Female, 6ft., best quality	Ambrane/Boat/zebrronics	no.		
6	Cable Tie / Hose Tie / Zip Tie / Zap Strap / Tie Wrap	self-locking, plastic/nylon made, set of 100nos., best quality	any	pkt.		
7	Cat 6 Cable	UTP, 305mtr.	D-Link / Digilink / Molex	roll		
8	Cat 6 Cable with Copper Core	STP, 305mtr., waterproof, for outdoor use	D-Link / Digilink / Molex	roll		
9	Complete Cat 6 I/O Box	Complete box including back box, face plate and keystone.	D-Link / Digilink / Molex	no.		
10	Cat 6 Patch Cord	moulded connector, 1mtr.	D-Link / Digilink / Molex	no.		
11	Cat 6 Patch Cord	moulded connector, 2 mtr.	D-Link / Digilink / Molex	no.		
12	Cat 6 Patch Cord	moulded connector, 5mtr.	D-Link / Digilink / Molex	no.		
13	CMOS Battery	set of 5nos.	Panasonic / Duracell	pkt.		
14	DVD-R	set of 100nos.	Hp / Sony	drum		
15	Gloves	Anti Static Top Fit Finger PU Coated Hand Gloves	any	Pair		
16	Glue Gun Stick	set of 30nos., transparent, best quality	any	Pkt.		
17	HDMI Cable	Gold-plated Connectors, 10mtr., best quality	Aten/Honeywell/Belkin	no.		



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18	HDMI extension Cable (Male - Female)	Gold Plated Connectors	Aten/Honeywell/B elkin	no.		
19	HDMI to VGA Converter	best quality	Aten/Honeywell/B elkin	no.		
20	HDMI extension coupler	best quality	best quality	no.		
21	Labelling Paper	A4 size, self-adhesive, white coloured, best quality.	any	Sheel		
22	Labelling Paper Tape	brother make printer compatible, QL-550, self-adhesive, best quality	any	roll		
23	Labelling Paper Tape	self-adhesive	any	roll		
24	Labelling Paper Tape	brother make printer compatible, QL-700, self-adhesive, best quality	any	roll		
25	Labelling Paper Tape	brother make printer compatible, QL-800, self-adhesive, best quality	any	roll		
26	Nail Cable Clip	10mm/20mm, best quality, 50 Pc pack	any	pkt.		
27	OFC Patch Cord	3mtr., SC-SC	D-Link /Digilink /Molex	no.		
28	OFC Patch Cord	3mtr., LC-LC	D-Link /Digilink /Molex	no.		
29	OFC Patch Cord	3mtr., LC-SC	D-Link /Digilink /Molex	no.		
30	OFC Patch Cord	5mtr., LC-LC	D-Link /Digilink /Molex	no.		
31	OFC Patch Cord	5mtr., SC-SC	D-Link /Digilink /Molex	no.		
32	OFC Patch Cord	5mtr., SC-SC	D-Link /Digilink /Molex	no.		
33	Patch Panel,	24 port loaded, Gold plated on plug contact area	Dlink/Digilink /Molex	no.		
34	Patch Panel,	48 port loaded, Gold plated on plug contact area	Dlink/Digilink /Molex	no.		
35	Pendrive	Plastic body with metal tip, 16GB	SanDisk / hp	no.		
36	Pendrive	Plastic body with metal tip, 32GB	SanDisk / hp	no.		
37	Pendrive	Plastic body with metal tip, 64GB	SanDisk / hp	no.		
38	Pendrive	Plastic body with metal tip, 128GB	SanDisk / hp	no.		
39	Power Cord	1.5mtr., 5A, Male to Female, 3-Pin IEC Socket to 3-Pin IEC Plug	TERABYTE /Portronics	no.		
40	Power Cord	1.5mtr., 5A, Indian type, 3-Pin	TERABYTE /Portronics	no.		
41	RCA to 3.5 Audio Cable	2mtr., best quality	Branded	no.		
42	RJ-45 Connector	set of 100nos.	DIGILINK / D-Link /Molex	box		



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43	RJ45 Ethernet Straight Coupler	for Cat 6 Cable	NETGEAR / DIGISOL / DIGILINK	no.		
44	Uni4 RJ9 to Single 3.5mm Smartphone Headset Adapter Cable	for IP Desk Phone, best quality	any	no.		
45	SMF Battery	12V, 7AH	EXIDE / AMARON	no.		
46	SMF Battery	12V, 26AH	EXIDE / AMARON	no.		
47	SMF Battery	12V, 42AH	EXIDE / AMARON	no.		
48	SMF Battery	12V, 65AH	EXIDE / AMARON	no.		
49	SMF Battery	12V, 100AH	EXIDE / AMARON	no.		
50	USB Extension Cord/Cable	1mtr., compatible, best quality	FRONTECH / TERABYTE / Portronics	no.		
51	USB Extension Cord/Cable	3.3ft. (1mtr.), A-Male to A-Female, USB 3.0, compatible, best quality	FRONTECH / TERABYTE / Portronics	no.		
52	USB to Ethernet Card/Adapter	USB 3.0	D-Link /Digilink	no.		
53	VGA Cable	1mtr., compatible, best quality	any	no.		
54	VGA Cable	10mtr., moulded, Male to Male, compatible, best quality	any	no.		
55	WiFi Adapter/ Dongle	USB, AC1200, Dual Band	DIGILINK / NETGEAR	no.		
56	WiFi Adapter/ Dongle	USB, AC600, Dual Band	DIGILINK / NETGEAR	no.		
57	WiFi Adapter/ Dongle	USB, N300	DIGILINK / NETGEAR	no.		
58	WiFi Adapter/ Dongle	USB, PCI Card with Antenna	NETGEAR / DIGISOL / DIGILINK	no.		
59	Wireless Presenter with Laser Pointer	USB; to change slide, start, stop and pause during presentations; compatible with Windows 10, 8.1, 8, 7, Mac OS X	iBall / Logitech	no.		
60	Soldering wire	Tin-lead rozin core 1mm thickness, 100Gm roll.	Branded	no.		
61	Soldering paste	Rozin rich brown paste, pack of 50Gm	Branded	no		
62	OFC SC Socket	SC-SC	Digisol/Molex/ Dlink	no		
63	Fire/Heat retardant adhesive tape	20 meters, 36mm wide	Branded	no		
64	Masking Tape	1 inchwide, 20 meter	Branded	no		



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65	Fiber Optic Joint Termination Enclosure	PVC, OFC splicing tray	Branded	no		
66	OFC cable	6 core armoured single mode	Molex/Digilink/ Dlink	mtr.		
67	OFC cable	12 core armoured single mode	Molex/Digilink/ Dlink	mtr.		
68	OFC cable	6 core unarmoured single mode	Molex/Digilink/ Dlink	mtr.		
69	OFC cable	12 core unarmoured single mode	Molex/Digilink/ Dlink	mtr.		
70	HP ink cartridge	HP ink advantage 21	HP	no		
71	HP ink cartridge	HP ink advantage 22	HP	no		
72	HP ink cartridge	HP ink advantage 47	HP	no		
73	HP ink cartridge	HP ink advantage 46	HP	no		
74	EPSON	EcoTank L14150(Black, Cyan, Magenta, yellow)	EPSON	Set		
75	Print Cartridge	TN 225 Compatible Black	KONICA MINOLTA	No		
76	Print Cartridge	TN 225 Original Black	KONICA MINOLTA			
77	Print Cartridge	912 Compatible, Black	Canon	no		
78	Print Cartridge	119A, Original Black, Cyan, Magenta, Yellow	HP	no		
79	Print Cartridge	hp 28A, compatible, black, best quality	any	no.		
80	Print Cartridge	hp 28A, original, black	hp	no.		
81	Print Cartridge	brother B021, compatible, black, best quality	any	no.		
82	Print Cartridge	brother B021, original, black	brother	no.		
83	Print Cartridge	brother TN-2365, compatible, black, best quality	any	no.		
84	Print Cartridge	brother TN-2365, original, black	brother	no.		
85	Print Cartridge	Canon 303, compatible, black, best quality	any	no.		
86	Print Cartridge	Canon 303, original, black	Canon	no.		
87	Print Cartridge	Canon 925, compatible, black, best quality	any	no.		
88	Print Cartridge	Canon 925, original, black	Canon	no.		
89	Print Cartridge	Canon CL 57, compatible, multicolour, best quality	any	no.		
90	Print Cartridge	Canon CL 57, original, multicolour	Canon	no.		
91	Print Cartridge	Canon NPG-28, compatible, black, best quality	any	no.		



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92	Print Cartridge	Canon NPG-28, original, black	Canon	no.		
93	Print Cartridge	Canon NPG-51, compatible, black, best quality	any	no.		
94	Print Cartridge	Canon NPG-51, original, black	Canon	no.		
95	Print Cartridge	Canon NPG-57, compatible, black, best quality	any	no.		
96	Print Cartridge	Canon NPG-57, original, black	Canon	no.		
97	Print Cartridge	Canon NPG-59, compatible, black, best quality	any	no.		
98	Print Cartridge	Canon NPG-59, original, black	Canon	no.		
99	Print Cartridge	Canon NPG-67, compatible, black, best quality	any	no.		
100	Print Cartridge	Canon NPG-67, original, black	Canon	no.		
101	Print Cartridge	Canon NPG-67, compatible, cyan, best quality	any	no.		
102	Print Cartridge	Canon NPG-67, original, cyan	Canon	no.		
103	Print Cartridge	Canon NPG-67, compatible, magenta, best quality	any	no.		
104	Print Cartridge	Canon NPG-67, original, magenta	Canon	no.		
105	Print Cartridge	Canon NPG-67, compatible, yellow, best quality	any	no.		
106	Print Cartridge	Canon NPG-67, original, yellow	Canon	no.		
107	Print Cartridge	Canon PG 47, compatible, black, best quality	any	no.		
108	Print Cartridge	Canon PG 47, original, black	Canon	no.		
109	Print Cartridge	Canon NPG 90, compatible, black, best quality	any	no.		
110	Print Cartridge	Canon PG 90, original, black	Canon	no.		
111	Print Cartridge	EPSON 664-1/664-2/664-3/664-4, compatible, set of black/cyan/magenta/yellow, best quality	any	no.		
112	Print Cartridge	EPSON 664-1/664-2/664-3/664-4, original, set of black/cyan/magenta/yellow	EPSON	no.		
113	Print Cartridge	hp 12A, compatible, black, best quality	any	no.		
114	Print Cartridge	hp 12A, original, black	hp	no.		
115	Print Cartridge	hp 124A, compatible, black, best quality	any	no.		
116	Print Cartridge	hp 124A, original, black	hp	no.		
117	Print Cartridge	hp 124A, compatible, cyan, best quality	any	no.		
118	Print Cartridge	hp 124A, original, cyan	hp	no.		



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119	Print Cartridge	hp 124A, compatible, magenta, best quality	any	no.		
120	Print Cartridge	hp 124A, original, magenta	hp	no.		
121	Print Cartridge	hp 124A, compatible, yellow, best quality	any	no.		
122	Print Cartridge	hp 124A, original, yellow	hp	no.		
123	Print Cartridge	hp 130A CF350A, compatible, black, best quality	any	no.		
124	Print Cartridge	hp 130A CF350A, original, black	hp	no.		
125	Print Cartridge	hp 131A CF210A, compatible, black, best quality	any	no.		
126	Print Cartridge	hp 131A CF210A, original, black	hp	no.		
127	Print Cartridge	hp 131A CF211A, compatible, cyan, best quality	any	no.		
128	Print Cartridge	hp 131A CF211A, original, cyan	hp	no.		
129	Print Cartridge	hp 131A CF212A, compatible, yellow, best quality	any	no.		
130	Print Cartridge	hp 131A CF212A, original, yellow	hp	no.		
131	Print Cartridge	hp 131A CF213A, compatible, magenta, best quality	any	no.		
132	Print Cartridge	hp 131A CF213A, original, magenta	hp	no.		
133	Print Cartridge	hp 18A, compatible, black, best quality	any	no.		
134	Print Cartridge	hp 18A, original, black	hp	no.		
135	Print Cartridge	hp 78A, compatible, black, best quality	any	no.		
136	Print Cartridge	hp 78A, original, black	hp	no.		
137	Print Cartridge	hp 80A, compatible, black, best quality	any	no.		
138	Print Cartridge	hp 80A, original, black	hp	no.		
139	Print Cartridge	hp 88A, compatible, black, best quality	any	no.		
140	Print Cartridge	hp 88A, original, black	hp	no.		
141	Print Cartridge	KONICA MINOLTA TN116, compatible, best quality	any	no.		
142	Print Cartridge	KONICA MINOLTA TN116, original	KONICA MINOLTA	no.		
143	Print Cartridge	KONICA MINOLTA TN118, compatible, best quality	any	no.		
144	Print Cartridge	KONICA MINOLTA TN118, original	KONICA MINOLTA	no.		
145	Print Cartridge	SAMSUNG ML-1610D2, compatible, black, best quality	any	no.		
146	Print Cartridge	SAMSUNG ML-1610D2, original, black	SAMSUNG	no.		
147	Print Cartridge	SAMSUNG ML-1610D2, compatible,	any	no.		



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		black, best quality				
148	Print Cartridge	SAMSUNG ML-1610D2, original, black	SAMSUNG	no.		
149	Print Cartridge	RISO 3230 Tonner, Compatible	RISO			
150	Print Cartridge	RISO 3230 Tonner, Original	RISO			
151	Bar Code Scanner	handheld	Honeywell / EPSON / TVS	1 no.		
152	Bar Code Printer	thermal	Honeywell / brother / EPSON / ZEBRA	1 no.		
153	Bar Code Printer	thermal, network	Honeywell / brother / EPSON / ZEBRA	1 no.		
154	Cable	for Microphone and Guitar, 10m, 6.35mm Jack, Male to XLR 3-Pin Female Cord	Pluto	1 no.		
155	CD/DVD Organizer Rack	100 media capacity, best quality		1 no.		
156	Small Conference Camera / Web Camera	for small groups, Full HD 1080p video, 4MP, USB and Bluetooth Speakerphone, plug-and-play	Logitech/ Sony/ Hikvision	1 no.		
157	PTZ Conference Camera	For Large/medium Groups, 12x optical zoom, Horizontal viewing angle: 72°. High Definition USB PTZ Camera, Full HD 1080p signal output format with a high frame rate of 60 fps, USB3.0	Lumens/Logitech	1 no.		
158	Conference Microphone	omnidirectional USB Condenser Microphone Mic, USB Connector, for business conference and Desktop Computer	SAMSON/Logitech	1 no.		
159	Crimping Tool		D-Link	1 no.		
160	Digital Multimeter		FLUKE / MASTECH	1 no.		
161	Electronic Signature Capture Pad		TOPAZ	1 no.		
162	External CD/DVD Writer		LG	1 no.		
163	External Hard Disk	1TB	Seagate / Western Digital	1 no.		
164	External Hard Disk	2TB	Seagate / Western Digital	1 no.		
165	External Hard Disk	4TB	Seagate / Western Digital	1 no.		
166	External Solid State Drive	1TB, USB-C, USB 3.0/3.1, for PC & Mac & IP55 rated	SanDisk / SAMSUNG	1 no		



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167	External Solid State Drive	250GB, USB-C, USB 3.0/3.1, for PC & Mac & IP55 rated	SanDisk / SAMSUNG	1 no.		
168	External Solid State Drive	500GB, USB-C, USB 3.0/3.1, for PC & Mac & IP55 rated	SanDisk / SAMSUNG	1 no.		
169	Glue Gun		BOSCH / STANLEY	1 no.		
170	Graphics Card	1GB, PCI Express	NVIDIA	1 no.		
171	Graphics Card	2GB, PCI Express	NVIDIA	1 no.		
172	Graphics Card	4GB, PCI Express	NVIDIA	1 no.		
173	Hot Air Gun	1800W	BOSCH / STANLEY	1 no.		
174	Internal Hard Disk	1TB, SATA	Seagate / Western Digital	1 no.		
175	Internal Hard Disk	2TB, SATA	Seagate / Western Digital	1 no.		
176	Internal Solid State Drive	250GB, 2.5" SATA III	Seagate / Western Digital / SAMSUNG	1 no.		
177	Internal Solid State Drive	500GB, 2.5" SATA III	Seagate / Western Digital / SAMSUNG	1 no.		
178	Internal Solid State Drive	250GB, NVMe M.2 PCIe	SAMSUNG	1 no.		
179	Internal Solid State Drive	500GB, NVMe M.2 PCIe	SAMSUNG	2 no.		
180	Keyboard	USB, 101 keys+	hp / Logitech	1 no.		
181	Keyboard	wireless, 100+ keys	hp / Logitech	1 no.		
182	Keyboard & Mouse Combo	wireless, full size layout with 12 enhanced F-keys for media control	hp / Logitech	1 no.		
183	KVM Switch	2-Port	ATEN	1 no.		
184	KVM Switch	4 Port	ATEN	1 no.		
185	KVM Switch	8-Port, rack mountable, USB & PS/2	ATEN / D-Link	1 no.		
186	LAN Card	1Gbps, PCI	REALTEK	1 no.		
187	LAN Tester		D-Link	1 no.		
188	Monitor	LED, 18.5"	hp / COMPAQ	1 no.		
189	Mouse	USB, optical	hp / Logitech	1 no.		
190	Mouse	wireless	hp / Logitech	1 no.		
191	Nipper Tool		TAPARIA / STANLEY	1 no.		
192	PDU Strip	rack mountable, 24-Port Outlet and Indian 3-Pin Socket	PRESIDENT /Netrack	1 no.		
193	Pen Tablet	for signature and drawing, Windows PC compatible	XP-Pen / Huion	1 no.		
194	PoE Switch	8-Port, 1Gbps	D-Link / DIGILINK	1 no.		
195	PoE Switch	16-Port, 1Gbps	D-Link / DIGILINK	1 no.		
196	PoE Switch	24-Port, 1Gbps	D-Link / DIGILINK	1 no.		



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197	Portable PA System	with Bluetooth, USB and Echo effect, Rechargeable Battery, Model No. BSX-602DP	AHUJA	1 no.			
198	Punching Tool		D-Link	1 no.			
199	RAM Card	4GB, DDR3	SK hynix	1 no.			
200	RAM Card	4GB, DDR4	SK hynix	1 no.			
201	RAM Card	8GB, DDR3	SK hynix	1 no.			
202	RAM Card	8GB, DDR4	SK hynix	1 no.			
203	RAM Card	8GB, DDR4-2400 SODIMM	crucial / hp	1 no.			
204	RAM Card	16GB, DDR4-2400 SODIMM	crucial / hp	1 no.			
205	RAM-ECC	8GB, DDR3, unbuffered DIMM	SK hynix / kingston / CORSAIR	1 no.			
206	Screw Driver	min. 5nos. of rods	TAPARIA / STANLEY	1 set			
207	Server Rack with Cooling Fan and Powerstrip	wall mount, 6U	iBall / VALRACK	1 no.			
208	SFP 10G		CISCO / juniper / D-Link	1 no.			
209	SFP 1G		CISCO / juniper / D-Link	1 no.			
210	Shredder Machine	Auto-feed, min. 8 sheets of paper, micro cut, suitable for Paper, CD, Credit Card, ATM Card, PVC Card, etc.	kores / SToK / Optimuss	1 no.			
211	SMPS	Input 220AC, Output 280W-450W, best quality		1 no.			
212	Soldering Iron with Wire	50 Watt	STANLEY	1 no.			
213	Spike Board/Buster	5mtr.	Gold Medal / Anchor	1 no.			
214	Spike Buster (Extension Cord)	3mtr.	Goldmedal / ANCHOR	1 no.			
215	Spike Buster (Extension Cord)	1.5mtr.	Goldmedal / ANCHOR	1 no.			
216	Surveillance Hard Disk	4TB	Seagate / Western Digital	1 no.			
217	Surveillance Hard Disk	8TB	Seagate / Western Digital	1 no.			
218	Unidirectional Dynamic Corded Microphone	Model No. Aud-98Xlr	AHUJA	1 no.			
219	Unmanaged Switch	16-Port, 1Gbps	D-Link / NETGEAR	1 no.			



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220	Unmanaged Switch	24-Port, 1GBPS	D-Link / DIGILINK	1 no.		
221	Unmanaged Switch	8-Port, 1Gbps	D-Link / NETGEAR	1 no.		
222	UPS	600VA, offline	Vertiv / NUMERIC / Microtek	1 no.		
223	UPS	1KVA, offline	MICROTEK / NUMERIC /Vertiv/ Orion	1 no.		
224	UPS	1KVA, online, best quality	MICROTEK / NUMERIC / Vertiv/ Orion	1 no.		
225	USB 3.0 to SATA Dual Bay Hard Drive Docking Station	for 2.5"/3.5" SDD/HDD with Offline Clone Duplicator, best quality	Pibox/ Unitek	1 no.		
226	USB Hub	8-Port, USB 3.0	BELKIN / tp-link	1 no.		
227	USB-C Dock G3	for HP make Elite Laptop	hp	1 no.		
228	Surge Protector	4 Port Surge Protector, 1.5 meter cable heavy duty cable	Belkin/ Honeywell	1 no.		
229	USB-C Dock G4	for HP make Laptop	hp	1 no.		
230	USB-C Universal Dock	for HP make Laptop	hp	1 no.		
231	Wifi Access Point	802.11n	DIGISOL / D-Link	1 no.		
232	Wifi Access Point	802.11ac	DIGISOL / D-Link	1 no.		
233	Wifi Access Point	802.11n PoE	NETGEAR / DIGISOL / D-Link	1 no.		
234	LCD Monitor	22 Inch IPS Full HD (1920x1080) Backlit LED LCD Monitor, 1 x VGA 1 x HDMI Ports	Samsung/ LG/Acer	1 no.		
235	LCD Monitor	19.5 Inch IPS Full HD (1920x1080) Backlit LED LCD Monitor, 1 x VGA 1 x HDMI Ports	Samsung/ LG/Acer	1 no.		
236	LCD Monitor	27 Inch IPS with LED backlight, anti-glare 300 nits Full HD (1920 x 1080 @ min 60 Hz) borderless Monitor, 1 x VGA, min 1x HDMI Ports, , Aspect ratio 16:9.	Samsung/ LG/Acer/HP	1 no.		
237	LCD Monitor	27 Inch IPS with LED backlight, anti-glare 4K-UHD (3840 x 2160) Pixels HDR 10 borderless Monitor, 1 x VGA, 2x HDMI Ports, , Aspect ratio 16:9.	Samsung/ LG/Acer/HP	1 no.		
238	CORDLESS SCREWDRIVER with Kit	with Min 32 Piece Insert-Bit Screwdriver, Load Speed : 300 RPM, Voltage : min 3.6 V, Max. screw, diameter, 5 mm, Battery capacity:	BOSCH / STANLEY	1 no.		



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		min 1.5 Ah Battery type: Lithium-Ion			
239	PCB HELPING HAND WITH MAGNIFIER & SOLDERING IRON STAND LED LIGHT THIRD HAND	1 Big Lens 1 small lens led lamp PCB holder Soldering holder and heavy base	Good Make in India Brand	1 no.	
240	Digital Soldering Station for Rework & Repair	Main unit: 1set Soldering iron handle (include iron tips and heater), 1pc Iron holder 1pc High temperature resistant sponge 1pc Manual 1pc Power plug :1pc Variable controlled temperature - can be adjusted from 200 degree Celsius - 480 degree Celsius. Power: Input voltage: AC 110V / 220V Output Voltage: DC 24V Output power: 65W	Soldron	1 no.	
241	Desoldering Pump		soldron	1 no	
242	Portable Label Printer (laser monochrome) For labelling Network cables and devices	Display: 4 Lines / 16 Digits.,Supported label tape sizes: 6 / 9 / 12 / 18 / 24 mm, Print Styles: Normal - Outline - Bold - Shadow - Raised, 5 fonts (Sans-serif - Sans-serif Italic - Sans-serif Rounded - Roman - Roman Italic), QWERTY-Keyboard	casio/Epson/Brother	1 no.	

Name of the **Bidder**:

Address of the **Bidder**:

.....

Contact Number(s) of the **Bidder**:

E-Mail ID(s) of the **Bidder**:

Type of Business Entity of the **Bidder** [Proprietorship/Partnership/Company]:

Full Name {in BLOCK Letters} of the **Authorized Signatory**:

Full Signature of the **Authorized Signatory** with Date:


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Office Seal/Stamp: