



COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733530 :: registrar@ccsu.ac.in

Detailed Tender Document

NIT No 15 of 2026-27

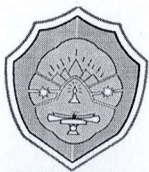
Notice inviting Tenders (NIT) are invited in Two Bid system from interested contractors who fulfil the eligibility criteria provided below for

Sl.	Name of the work	Approx. Value of Work (in Rs.)	EMD Fees	
			2% For General	1 % For Reserved
1	Renovation at Room No 103, Ceiling Repair of Washroom at Economics Department- BKB Building & Misc. Repair Works at Botany Department.	Rs 4,41,236/-	Rs 8,900/-	Rs 4500/-

1. General Terms and Conditions:

The applicant should meet the following minimum terms and conditions and criteria:-

- 1.1 The tenderers should be registered in APWD (B) of Class II category and above.
- 1.2 There will be a bidding application fee (non-refundable) of an amount of **Rs.500.00** (Rupees Five hundred only) to be submitted online: "<https://cottonuniversity.samarth.edu.in/feeportal/index.php/site/login>" >>> **Misc. Fee>>>> EOI Tender Fee_ 500. (Fee Receipt must be submitted)**
- 1.3 The Earnest Money Deposit (EMD) shall be submitted in the form of **Demand Draft/ TDR** in favour of "**The Registrar, Cotton University**" payable at **Guwahati**. The EMD and the cost of tender document shall be submitted in the envelope containing the Technical Bid. Tenderer's possessing valid UDYAM Registration Certificate are exempted from EMD submission.
- 1.4 Copy of income tax return for the last three consecutive years to be submitted.
- 1.5 The tenderer shall submit copies of PAN Card, GST registration Certificate, Labour License, PF registration.
- 1.6 The Original tender copy marked duly completed and signed on each page should be submitted along with the offer.
- 1.7 The tender is two bid and therefore should be placed in two sealed covers super-scribing technical bid and financial bid along with the full name of the work .The full name, postal address of the tenderer shall be written on the bottom left corner of the sealed cover.
- 1.8 The bidding document may be downloaded from the **Cotton University Website**.



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- 1.9 **Non-conformity** of any of the terms and conditions along with non-submission of any of the documents mentioned above **will disqualify** the tenderer.
- 1.10 Cotton University reserves the right to accept, consider or reject any or all of the applications without assigning any reason thereof. The decision of CU in respect of scrutiny and selection of contractor will be intimated by the office. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction** only.
- 1.11 The tenderers are required to quote the rate for the work in the **Price Bid** in words and figure. The rate shall be inclusive of all taxes and duties. The price bid should be filled up and submitted in a separate envelope super scribing as Price Bid.
- 1.12 **Contractor must submit experience of executing civil works during last 3-years. Fresh Contractors having a Graduate Degree of Engineering are exempted from submitting experience. Proof of Graduate Degree in Engineering from AICTE recognised institute to be submitted.**
- 1.13 The payment will be made as per measurement.
- 1.14 Intending tenderers should visit site and proof of site visit (format enclosed) need to be submitted along with tender document. Site Visit will be provided by JE/ Executive Engineer, CU.
Non Submission of site visit certificate will lead to rejection of techno-commercial bid.
- 1.15 Security Deposit amounting 8% (For General) & 9% (For Reserved) of the billed value will be deducted from bills which will be refunded after Six (6) months from the date of issue of completion certificate. The defect liability period for the work shall be Six (6) months from the issue of the completion certificate. Security Deposit of 10 % to be deducted from Tenderer's possessing UDYAM registration certificate
- 1.16 **Abnormal low bids will invite additional performance security as applicable vide circular from Govt of Assam, Finance (Establishment -B) department bearing no 530624/1 dated 30/07/2024.**

Description of Work –

The work includes:

- Brick Work
- Dismantling Works
- Painting Works
- Plastering Works
- Concertina Coil Works



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TO WHOM IT MAY CONCERN

This is to certify that has visited the site for work
..... as on
Date

JE/ Executive Engineer, CU