



COTTON UNIVERSITY

Panbazar, Guwahati – 781001, India

Website: www.cottonuniversity.ac.in

NOTICE

It is hereby informed that the required details for coverage under the Employee Group Medical Insurance Scheme are still pending from some employees. All the interested faculty members and non-teaching staff under Grant-in-Aid mode are hereby requested to submit the requisite information in the prescribed format by 10th February 2026, failing which they shall not be covered under the Scheme.

Registrar-in-Charge
Cotton University

Memo No. CU/GAD/2020/221/ 1133-39

Dated: 30/1/26

Copy forwarded to:-

1. The Personal Secretary to the Vice-Chancellor, Cotton University; for kind information of the Hon'ble Vice-Chancellor
2. All the HoDs, Cotton University for kind information
3. The Finance Officer, Cotton University for information
4. All HoS, Cotton University for kind information
5. Mr. Apurba Sharma, Junior Technical Assistant, Cotton University
6. The Computer Systems Manager, Cotton University, to upload the same in the University's website
7. The Office File concerned

Registrar-in-Charge
Cotton University

03